



Form No: \_\_\_\_\_

Aca. Year: 2022-23

**Registration Form For Nursery Admission**  
 (To be filled in block Letters)

**A. Information about the Child**

1. First Name ..... Middle Name.....Surname .....
2. Date of Birth (in figures).....(in words).....
3. Nationality.....Religion..... Blood Group.....
4. Cast..... Category ..... (SC / ST / OBC / GENERAL)
5. Aadhar Card No. of the child.....

**B. Details for Point System**

6. Child belongs to Christian Community? Yes  No
7. Distance to residence from school: 0 to 3 km  3 to 4 km  4 to 5 km  5 to 10 km
8. Siblings (real brother / sister) studying in this school: Yes  No
9. First born child of parents: Yes  No
10. Girl child: Yes  No
11. Child of YMCA Staff: Yes  No

**C. Information about the Father**

Name .....

Qualification:-.....

Occupation (Pvt/Govt/ Business).....Income (per month) .....

Name of office /Business address.....

.....Designation.....

E-mail:-.....Contact Number/s.....

**D. Information about the Mother**

Name .....

Qualification.....

Occupation (Pvt/Govt./Business)..... Income (per month).....

Name of office /Business address.....

.....Designation.....

E-mail:-.....Contact Number/s.....

**E. Residential Address**

Permanent Residential address for communication .....

.....

Ph. Residence.....Mobile 1..... Mobile 2.....

**I solemnly declare**

- (a) That the above particulars are correct.

- (b) That I have read the rules enclosed, that I have received a copy thereof that, I agree to abide by them, and I accept the changes (If any) made therein, at a later stage.
- (c) that the name and the date of birth of my child as entered in S. No. 1 and 2 above are correct, according to the evidence available with me, and that under no circumstances whatsoever will I apply for a change in the name and date of birth recorded above, and that this name and date of birth will be entered in all certificates, issued by the school and /or examination boards.

Mother's Name ..... Father's Name .....

Signature ..... Signature .....

Date.....

**Documents to be submitted in school office.**

1. Original Birth Certificate of the child
2. Two passport size photos of the child
3. Copy of Aadhar Card of the child
4. Copy of Aadhar Card of parents
5. Copy of Residence address proof (Passport / Election ID card / Electricity Bill / Land Phone Bill)
6. Membership Certificate from the Parish Priest (If Christian)

**YMCA Public School, Nizamuddin East, New Delhi-110013  
(RULES REGARDING ADMISSION, FEES, WITHDRAWALS, DISCIPLINE ETC)**

1. The management reserved to itself the Right of Admission.
2. Before a pupil can be enrolled, the ENROLMENT form must be filled in and signed by the Parents. Only the lawful and de factoguardian can sign the form when both father and mother are dead.
3. A MUNICIPAL BIRTH CERTIFICATE will have to be submitted for ADMISSION if a child has not attended any recognized school previously, Special attention must be paid while entering correct name and date of birth of the child. No subsequent changes in the date of birth or name will be permitted.
4. Fees and other charges are to be deposited on quarterly/yearly basis by the 10<sup>th</sup> of the month of relevant Quarter, failing which the Late Fee will be charged. If the fee is not paid timely for each quarter by the last date, the ward will not be allowed to appear the term examinations and the progress report card will be withheld. Write complete details of the ward i.e. Name, Class, Section, and Admission No. in the Fee Card.

**ABSENTEE**

5. Pupils who are absent for any reason are required to bring a letter to the effect from the parents or bona fide guardian.
6. Long absent from class without permission will result the removal of name of the ward from the register.

**WITHDRAWALS**

7. A calendar's months' notice, in writing, or a month's fees in lieu of such notice, must be given for withdrawal by the 10<sup>th</sup> of the very month.
8. The parent/ guardian who wants to withdraw his /her ward will have to apply in writing, on a form obtainable from the school office and shall pay the school dues.
9. Those who leave the school in between the academic year, have to pay the school fees of that quarter.

**DISCIPLINE**

10. Parents are not allowed to enter the class room without the permission from the Principal.
11. Pupil will be allowed to repeat a class (Till class VIII) only by the request of the parent for the same stating the reason.
12. Students are not allowed to carry mobile phone and other electronic equipment in class.
13. Pupils are required to wear the prescribed School Uniform when attending School.
14. The School will not be responsible for the loss of personal property brought by the children.
15. The Principal will meet parents/visitors by appointment only.

**I accept the rules and regulations numbered above.**

Mother's Name ..... Father's Name .....

Signature ..... Signature .....

Date.....